- WAC 246-12-100 How to renew an inactive credential for nonmilitary practitioners. (1) The expiration for all credentials is the practitioner's birthday. Except as provided in Part 13 of this chapter for military and military-related status, to renew an inactive credential, the practitioner must:
  - (a) Pay the inactive credential renewal fee; and
- (b) Pay the substance abuse monitoring surcharge, if required by the profession.
- (2) To determine the renewal cycle, refer to the individual laws and rules pertaining to your profession.
- (3) Inactive credential renewal fees are accepted by the department no sooner than ninety days prior to the expiration date.
- (4) Prior to the inactive credential expiration date, courtesy renewal notices are mailed to the address on file. Practitioners should return the renewal notice when renewing their credential. Failure to receive a courtesy renewal notice does not relieve or exempt the inactive credential renewal requirement.

[Statutory Authority: RCW 43.70.270(3). WSR 14-10-025, § 246-12-100, filed 4/28/14, effective 5/29/14. Statutory Authority: RCW 43.70.280. WSR 98-05-060, § 246-12-100, filed 2/13/98, effective 3/16/98.]